

**Official - Town of Montezuma  
Board Meeting Minutes  
January 17<sup>th</sup>, 2023  
At 6pm**

**Dave Corey Supervisor opened the meeting, led by the Pledge of Allegiance.**

**Members Present:** Councilman/Deputy Supervisor: Lee Brew  
Councilman: Tom Fitzsimmons  
Councilman: Joel Glimpse  
Councilman: Tom Hitchcock Jr.

**Others Present:** Town Clerk: Marie Cronin  
Highway Superintendent: Ken Cook  
Highway Deputy Superintendent: Dave Ware  
Water Operator: Stan Longyear  
Historian: Cheryl Longyear  
Code Enforcement Officer: John Greer

Lydia and Bruce Ruffini, Kathy and Jim Decker, Dave Thurston, Leah Corey, Chris Howard, Kelly Thurston, Ben Ware, June Smith and Nancy Kratz.

Lydia Ruffini (Rep) of the Cayuga County legislature gave report on what's going on in the County. The County is wrapping things up from the budget. We have the director of the youth bureau in place and starting to get staff for the Board. Any interested volunteers for the Board notify Lydia. Awarding the ARPA Funds for the small businesses should be distributed in 2 to 3 weeks.

Code Enforcement Officer, John Greer gave report: his end of the year report is attached and no permits were given out in December 2022.

Ken Cook Highway Superintendent gave report: Dec. 2022 and Jan. 2023 reports. Serviced all equipment. Grateful for the support from the public on getting the Highway Superintendent position. The Pick up truck they purchased is for the Superintendent , and Deputy Superintendent for checking roads and other Town duties. Code enforcement officer inspected the electric work at the Highway garage and stated that the fan and lights should be hard wired in not plugins. To put the new toilet in at the garage, the plumbing will have to be fixed if the board allows us to purchase the supplies to repair this. Need to hire a new MEO at the highway dept. if the board approves. Investigating a new salt barn, have been speaking to Ms. Mari Louise Merkwa about this. Sourcewell is a government agency to help us write a grant for the salt barn, will keep the old barn to put other equipment in to keep them out of the weather. Board says it sounds like Sourcewell is something to look into. Nothing would be done this year 2023 it would be in 2024 after we have all the information on this. Will table the salt barn for now until we know more on this. Motion made by Lee Brew second by to have the plumbing done and electrician called to have the highway garage up to code. Motion carried 5/0.

Cheryl Longyear Historian gave report: see attached report. Annual report is also attached to the Historian report.

Vote on the Code of Ethics manual for the Town of Montezuma. Tabled until the Board reviews the new formal policy manual that the Town Clerk Marie Cronin will print for us.

Vote on the Procurement Policy. Town Clerk Marie will make a formal policy and date it. Motion made by Lee Brew second by Joel Glimpse to adopt this policy. Motion carried 5/0.

Appointments of : Planning Board Clerk and Planning Board Member; Leah Corey  
Motion made by Lee Brew second by Joel Glimpse to appoint Leah Corey as Planning Board Clerk and Planning Board Member. Motion carried 4/0 with one as present not voting.

Planning Board Member: Nancy Kratz. Motion made by Joel Glimpse second by Lee Brew to appoint Nancy Kratz as a planning board member. Motion carried 5/0.

Court Clerk: Appointment of Dawn Bisgrove as the Court Clerk.  
Motion made by Joel Glimpse second by Lee Brew to appoint Dawn as the new Court Clerk. Motion carried 5/0. While Dawn is training she as well as Kathy Smith the current Court Clerk will be paid, training is February 1<sup>st</sup>, 2023 to April 1<sup>st</sup>, 2023. Town Clerk Marie will make a resolution for this. Motion made by Joel Glimpse second by Tom Fitzsimmons to approve paying Dawn Bisgrove and Kathy Smith while Dawn is training. Motion carried 5/0.

Discussion on doing a Court Audit: Dave Corey and Tom Fitzsimmons will do the Court Audit.

Approval of Bills: Motion made by Tom Fitzsimmons second by Lee Brew to approve the bills. The corrected bill of \$3,019.47 for the John Deere loader bucket has come in and is on the abstract for Jan. 17<sup>th</sup>, 2023 bills to be paid. Motion carried 5/0.

Agreement of Expenditures of Highway Moneys: Motion made by Tom Fitzsimmons second by Joel Glimpse to adopt this agreement. Motion carried 5/0.

Supervisors Report: Most of the Towns money was moved into the NYCLASS account. Interest we have earned in December 2022 was \$2,663.00. The interest rate has gone up to 4.13% now. The bookkeeper needs to still do the end of the year (2022) transfers. She still needs to move the \$2,000 parks and recreation money. Motion made by Tom Fitzsimmons second by Lee Brew to approve the Supervisors report. Motion carried 5/0.

Dave Corey called Mark Emerson Town of Mentz Supervisor to see if we can schedule a water meeting and Mark will try and contact the Mayor of Port Byron (Ron Wilson)

about the water meeting also. Dave has not heard back from Mark Emerson yet. Dave will inform the Town Board when he does hear back from Mark.

Approval of Minutes: Motion made by Tom Fitzsimmons second by Lee Brew to approve the December 20<sup>th</sup>, 2022 minutes as is. Motion carried 4/0, Joel Glimpse abstained, he was absent. Motion made by Lee Brew second by Tom Fitzsimmons to approve the January 3<sup>rd</sup>, 2023 minutes as amended. Motion carried 4/0, Joel Glimpse abstained, he was absent. Lee Brew asking is we can possibly put the Board Minutes on the website for our Town. Town Clerk Marie Cronin will speak with Cheryl Longyear on this. Dave Corey would like the Town Board to review the sample letter that c2ae company would be mailing out to our residents and if the letter sounds good then the board can vote on it. Joel Glimpse's resignation of the Town Board. March 31<sup>st</sup>, 2023 will be his last day. If anyone is interested in Joel's position then it needs to put on the ballot as soon as possible. The Town Board thanks Joel for all he's done for the Town. Joel Glimpse has made the request to stay on the water committee. Randy Miller our Computer guy has moved to Florida so Dave Corey will be meeting with another IT person. Dave Corey will be calling TDS about the phone system, only one person is able to use the phone. It doesn't have second line if someone else needs to use it too.

Public comments and concerns: Kelly Thurston is wondering if the pavilion has to be rented all the time or can kids just come and play, ( doesn't have to be reserved for daily playing), but if the pavilion is reserved for a party then the guest whom reserved it have the right to be there and all others would have to leave. June Smith asking if we are going to have a spring/fall town cleanup. Ken Cook unsure of when but we will be doing a cleanup.

Adjourn meeting: Motion made by Dave Corey second by Joel Glimpse to adjourn meeting. Motion carried 5/0.

Minutes submitted by Town of Montezuma Clerk:

Marie L. Cronin