

**Official -Town of Montezuma  
Reorganizational Meeting  
January 3<sup>rd</sup>, 2023  
At 6pm**

**Dave Corey Supervisor opened the meeting, led by the Pledge of Allegiance.**

**Members Present:** Councilman/Deputy Supervisor: Lee Brew  
Councilman: Tom Fitzsimmons  
Councilman: Tom Hitchcock Jr.  
Councilman: Joel Glimpse (ABSENT)

**Others Present:** Town Clerk: Marie Cronin  
Historian: Cheryl Longyear  
Water Operator: Stan Longyear  
Deputy Highway Superintendent: Dave Ware  
Resident: Dawn Bisgrove

Town of Montezuma Clerk Marie L. Cronin sworn in by Deputy Supervisor Lee Brew. Town of Montezuma Supervisor David Corey sworn in by Town Clerk (Marie L. Cronin). Also sworn into office by Town Clerk Marie L. Cronin, Water Operator Stan Longyear, Historian & website Cheryl Longyear and Thomas P. Fitzsimmons Water Chair Committee. All Sworn into office for the year 2023. Witnessed by all present at this meeting.

Decision on the Town Board Meetings: Still the 3<sup>rd</sup> Tuesday of the month at 6pm. Motion made by Lee Brew second by Tom Fitzsimmons to accept the days and times of the meetings. Motion carried 4/0.

Decision on the Towns Newspaper: Motion made by Lee Brew second by Tom Hitchcock Jr. to keep the Citizen as our newspaper. Motion carried 4/0.

Designation of Town Bank: Motion made by Lee Brew second by Tom Hitchcock Jr. to stay with Savannah Bank NA. Motion carried 4/0.

Resolution to reimburse for Town mileage at the Federal reimbursement rate .62.5 cents per mile and if need be we will amend Federal rate if it increases during this year. Motion made by Lee Brew second by Dave Corey to accept this resolution #2023-1. Motion carried 4/0.

Discussion on Public Hearing on the Court Clerk position: Make this position an appointed. If unable to hire a town resident for this position then we'll have a Public Hearing to vote on making the position open to all of Cayuga County. Motion made by Tom Fitzsimmons second by Lee Brew to have a Public Hearing at the next Town Board

meeting at 5:30pm if unable to fill the Court Clerk Position with a Town resident and it will be advertised in the newspaper. The notice should state that we have advertised for this position a have yet to receive applicants, it is extremely difficult to find someone within the Town of Montezuma , Therefore the Town of Montezuma Board wishes to open up the eligibility position Cayuga County wide. Motion carried 4/0.

Discussion on Code of Ethics: Table until January 17<sup>th</sup>, 2023 meeting as the Board needs time to review. Once a year the State requires you to pass this. Also the Town Clerk Marie L. Cronin will make the #2023-2 resolution with signing sheet attached for this. Lee Brew to get a financial discloser form that should be signed every year.

Discussion of Town Procurement Policy: Table until the January 17<sup>th</sup>, 2023 meeting as the Board needs time to review the Policy given to them which needs to be passed. Resolution #2023-3.

Discussion on setting up a meeting with the Town of Mentz and Village of Port Byron on water: Dave Corey Supervisor spoke with Town Lawyer Kevin Cox about this , we are supposed to meet the first Wednesday in August each year. Dave will try to call Port Byron Mayor Ronald Wilson and Town of Mentz Supervisor Mark Emerson to see if he can set up a meeting for us.

Stan Longyear: The Town Board cut Stans pay back on the Budget, but until all the new water meters get installed we should leave his pay as it was at least for the first quarter and adjust it later. Motion made by Lee Brew second by Tom Fitzsimmons to leave Stan Longyear SW1-8310.1 Water Administration-meter reading pay the same. Motion carried 4/0.

Tom Fitzsimmons stating that we have several more appointments to do tonight: By the end of January 2023

Town Attorney: Kevin Cox & Camardo Associates  
Bookkeeper: Patricia Craine  
Highway Deputy Superintendent: Dave Ware  
Code Enforcement Officer: John Greer  
Court Clerk: Kathy Smith  
Deputy Town Clerk: OPEN  
Record Retention Clerk: Marie Cronin  
Record Retention Assistant: OPEN  
Design Committee Chairperson: Cheryl Longyear  
Dog Control Officer: Carl Collier  
Historian & Website Administrator: Cheryl Longyear  
Town Assessor: Jeff Lowe  
Building Maintenance: Lisa Thomson  
Planning Board Chairman: Joe Verdi  
Planning Board Members: Barbara Culloti

3 open positions

Planning Board Clerk: OPEN

Assessment Review Board: Patti Verdi

Tom Hitchcock Sr.

Gerry Helmer

Water System Operator: Stan Longyear

Water Billing Clerk: Heather Tanner

Water Committee Chairman: Tom Fitzsimmons

ZBA Chairperson: Patti Verdi

ZBA Members: Chris Howard

Dawn Bisgrove

IT person: Randy Miller

Deputy Supervisor: Lee Brew

Put all pay rates on each position so the Town Board knows what each person makes. Motion made by Lee Brew second by Tom Hitchcock Jr. to appoint the above members as stated. Motion carried 4/0.

Water rates have gone up from \$7.44 to \$ 8.59 (up \$1.15) this is what we pay Cayuga County water authority. Water rate per customers was \$11.00 per 1,000 gallons and now it's going to be \$12.15 per 1,000 gallons. Maintenance fee reduced from \$2.25 to \$2.00. Max for maintenance fees was 20,000 gallons and we took the max off so now whatever the residents use they will pay \$2.00 for (Example if the resident uses 30,000 gallons in a 3 month period then their cost for this would be \$60.00). Have Heather Tanner send a letter with the water bills stating this for the Town residents. Motion made by Lee Brew second Tom Fitzsimmons to approve the increase in water rates and approve to send a letter to notify residents. Motion carried 4/0.

The Rental fees for the Pavilion and Town Hall are as follow: Pavilion for residents/ \$50 non-refundable fee, Non-residents is \$100 non-refundable fee and both have a \$25 refundable cleanup fee.

Town Hall fees are \$75 for residents non-refundable and \$125 for non-residents non-refundable fee and both have a \$25 refundable cleanup fee.

Motion made by Dave Corey second by Tom Fitzsimmons to adjourn meeting. Motion carried 4/0.

Minutes submitted by Town of Montezuma Clerk:

Marie L. Cronin

